

Advancing
workplace
rights, safety
and health, and
accessibility in
the legislative
branch

Know Your Rights

IN THE
LEGISLATIVE
BRANCH



[OCWR.gov](https://ocwr.gov)

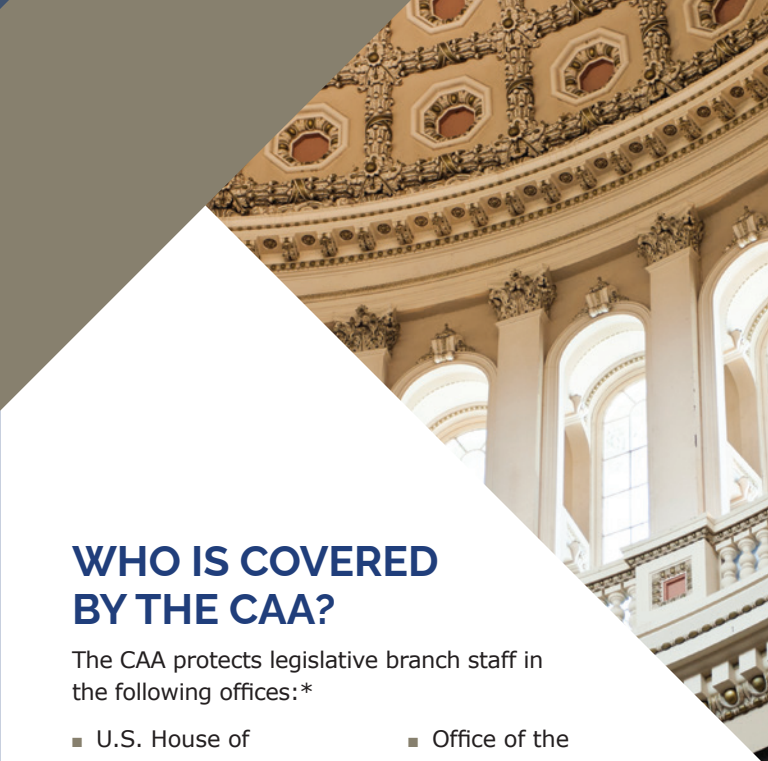


ABOUT THE OCWR

The Office of Congressional Workplace Rights (OCWR) is an independent, nonpartisan legislative branch office established to administer and enforce the Congressional Accountability Act (CAA).

WHAT WE DO

- Inform and educate the congressional workforce on workplace rights and responsibilities
- Provide an administrative dispute resolution (ADR) program to resolve workplace claims arising under the CAA
- Investigate, enforce, and resolve matters concerning safety and health, public access, and labor-management laws applied to the legislative branch
- Advise Congress on enhancing workplace and accessibility protections in the legislative branch



WHO IS COVERED BY THE CAA?

The CAA protects legislative branch staff in the following offices:*

- U.S. House of Representatives
- U.S. Senate
- Commission on Security and Cooperation in Europe (U.S. Helsinki Commission)
- Congressional Budget Office
- Congressional-Executive Commission on China
- Government Accountability Office**
- Library of Congress***
- Office of Attending Physician
- Office of the Architect of the Capitol
- Office of Congressional Accessibility Services
- Office of Congressional Workplace Rights
- Office of Technology Assessment
- Stennis Center for Public Service
- United States Capitol Police
- U.S.-China Economic and Security Review Commission
- U.S. Commission on International Religious Freedom

**Certain workplace protections also apply to unpaid staff, job applicants, and former employees, and the public accessibility laws also apply to members of the public with disabilities who wish to access legislative branch programs, facilities, and services.*

***Certain provisions of the CAA do not apply to Government Accountability Office employees.*

****Library of Congress employees are covered except under Section 1351 of the CAA.*

WHAT IS THE CAA?

The CAA applies employment, labor, safety and health, and accessibility laws to the legislative branch. These workplace rights and protections include:



Protection from Unlawful Discrimination and Harassment

Section 201 (2 U.S.C. § 1311) applies provisions of Title VII of the Civil Rights Act of 1964, the Rehabilitation Act, Title I of the Americans with Disabilities Act (ADA), and the Age Discrimination in Employment Act (ADEA). These provisions require that all personnel actions, such as hiring, termination, promotion, and benefits, occur free from unlawful discrimination and harassment based on race, color, religion, sex (including sexual orientation and gender identity), pregnancy, national origin, age, and disability.



Protected Family and Medical Leave

Section 202 (2 U.S.C. § 1312) applies provisions of the Family and Medical Leave Act (FMLA), which entitle eligible employees to take up to 12 weeks of unpaid, job-protected leave for certain family and medical reasons, such as the birth or placement of a child for adoption or foster care, an employee's serious health condition, or the care of a family member with a serious health condition.

Employees may also be eligible for up to 12 weeks of paid parental leave in connection with the birth or placement of a child for adoption or foster care.



Fair Labor Standards

Section 203 (2 U.S.C. § 1313) applies provisions of the Fair Labor Standards Act (FLSA), which require the payment of a minimum wage and overtime compensation to nonexempt employees, restrict child labor, and prohibit wage discrimination based on sex.



Polygraph Testing Protections

Section 204 (2 U.S.C. § 1314) applies provisions of the Employee Polygraph Protection Act (EPPA). These provisions prohibit employing offices from requiring or requesting that a polygraph test be taken and from firing or discriminating against an employee based on the results of a polygraph test or for refusing to take a test.



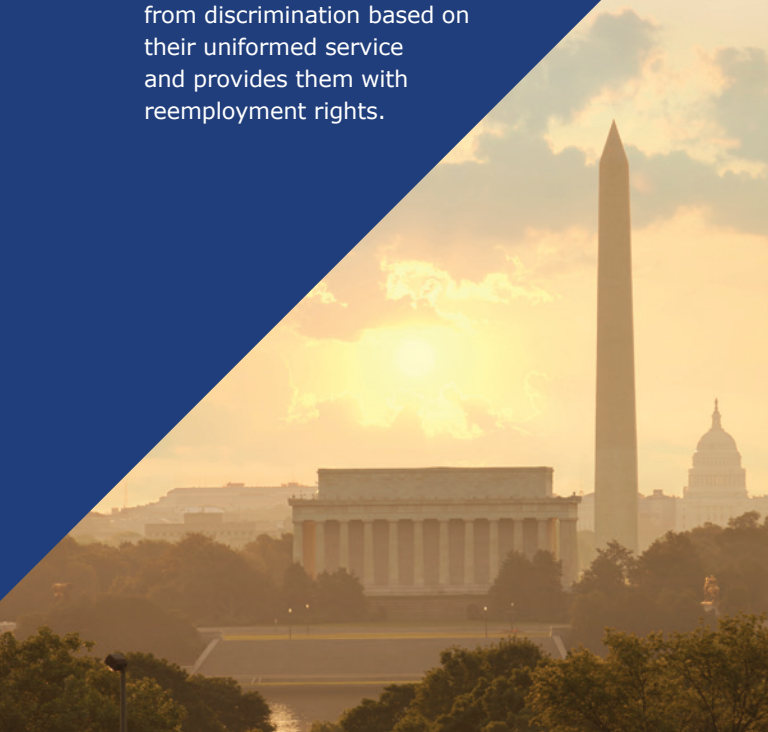
Notification of Office Closings and Mass Layoffs

Section 205 (2 U.S.C. § 1315) applies the rights and protections of the Worker Adjustment and Retraining Notification (WARN) Act that require advance notice of certain office closings or layoffs.



Uniformed Services Rights and Protections

Section 206 (2 U.S.C. § 1316) applies the rights and protections of the Uniformed Services Employment and Reemployment Rights Act (USERRA) to covered employees. The law protects employees from discrimination based on their uniformed service and provides them with reemployment rights.





Veterans' Employment Opportunities

The CAA contains a provision (2 U.S.C. § 1316a) that applies rights and protections of the Veterans Employment Opportunities Act (VEOA) to the legislative branch. This provision gives certain veterans enhanced access to job opportunities.



Fair Chance to Compete for Jobs

Section 207 (2 U.S.C. § 1316b) applies the Fair Chance to Compete for Jobs Act, also known as the Fair Chance Act (FCA) or the federal "Ban the Box" law, which prohibits employing offices from asking most job applicants about their criminal history prior to extending a conditional offer of employment.



Genetic Information Nondiscrimination and Privacy

Section 102(c) (2 U.S.C. § 1302(c)) applies Title II of the Genetic Information Nondiscrimination Act (GINA), which prohibits employing offices from using employees' genetic information to discriminate against them in personnel actions such as hiring, discharge, payment, or promotion.



Protection for Exercising Workplace Rights

Section 208 (2 U.S.C. § 1317) prohibits employing offices from intimidating or retaliating against employees who exercise their rights under the CAA, including initiating or participating in OCWR proceedings.





Protections for Pregnant and Nursing Workers

Section 203 (2 U.S.C. § 1313) applies the Providing Urgent Maternal Protections for Nursing Mothers Act (PUMP Act), which protects the rights of nursing employees to express breast milk during work hours. The Pregnant Workers Fairness Act (PWFA) (42 U.S.C. § 2000gg) requires employers to provide reasonable accommodations for an employee's known limitations related to pregnancy, childbirth, or related medical conditions.



Access to Public Services and Accommodations

Section 210 (2 U.S.C. § 1331) applies Titles II and III of the ADA, which protect members of the public with disabilities from being denied access to public services, programs, activities, or places of public accommodation in legislative branch facilities.

The OCWR's Office of the General Counsel conducts biennial ADA public access inspections, and investigates reports of barriers to access.



Hazard-Free Workplaces

Section 215 (2 U.S.C. § 1341) applies the rights and protections of the Occupational Safety and Health Act (OSHAct) to the legislative branch. Under the OSHAct provisions, employing offices must comply with applicable safety standards and provide employees with a workplace free of recognized hazards that may cause death or serious injury.

The OCWR's Office of the General Counsel conducts biennial safety and health inspections, and investigates reports of safety-related incidents or suspected unsafe working conditions.



Collective Bargaining and Unionization

Section 220 (2 U.S.C. § 1351) applies provisions of the Federal Service Labor-Management Relations Statute (FSLMRS), which protects the rights of certain legislative branch employees to form, join, or assist a labor organization, or to refrain from such activity.



DISPUTE RESOLUTION

Most alleged CAA violations can be resolved either through the OCWR's administrative dispute resolution (ADR) process or by filing a civil action in U.S. district court.

The OCWR ADR process is free of charge and offers advantages over federal court litigation, including faster resolution and confidentiality. The OCWR uses various tools to facilitate access for out-of-area employees, including videoconferencing.

The ADR process includes:

- **Confidential advising.** Confidential advising is available to covered employees (including unpaid staff and applicants for employment) who seek information on their workplace rights, advice, or assistance in drafting claims. *Employing offices are not notified of requests for or receipt of confidential advising services.*
- **Filing a claim form.** You must file a claim alleging a violation of the CAA with the OCWR during the **180-day** period that begins on the date of the alleged violation.
- **Preliminary review.** Your claim form will undergo a preliminary review to determine whether the claimed violations can be resolved through the ADR process or whether they must be resolved in federal court.
- **Administrative hearing.** If you elect the ADR process, the OCWR will appoint an independent Hearing Officer to conduct a hearing and consider your claim.
- **Board appeals.** Parties may appeal a Hearing Officer decision to the OCWR Board of Directors.
- **Mediation.** The ADR process offers the parties other options for resolving disputes, including voluntary settlement discussions guided by experienced OCWR mediators.

For more information on the OCWR's ADR process, see the Dispute Resolution page at ocwr.gov.



NOTES

Questions?
Contact
the OCWR
for more
information.

This information is intended for educational purposes only and does not constitute advice or an official ruling of the Office of Congressional Workplace Rights or its Board of Directors. For further information, please refer to the Congressional Accountability Act of 1995 (2 U.S.C. § 1301 et seq.) and the regulations issued by the Board, or contact the Office of Congressional Workplace Rights.

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